# Kingston Album Print & Bind

**How to complete the <u>Kingston Album Print & Bind</u>  Order Screen**

**Size**

select/enter the size album you wish to make - this will be the size of your single print; ex. a 10 X 20 panorama spread would be a 10 X 10 single print which makes  a 10 X 10 album

**Number of Sides**

select/enter  the number of sides you wish to have in your album - each page has a front and back side; ex. a 10 X 10 (10) page album would have 20 sides which would consist of (20) single 10 X 10 prints or (9) panorama spreads sized 10 X 20.  A black blank first page and last page will be added if a single print is not submitted for those pages

**Lab Prints**

select/enter yes make my prints for me;  upload your image files under FTP for Print & Bind Service found on this page on our website;_____

fill in box enter the quantity of prints you are ordering

fill in box enter the size of the prints you would like us to make

select/enter  I would like luster prints

`or`

select/enter   I would like glossy prints

`or`

select/enter   I would like metallic prints

`and`

select/enter  I would like color corrected prints

~or~

select/enter   I would like non color corrected prints

**Lamination Service**

select/enter  luster  lamination if you would like us to add UV coating with our liquid luster lamination to your prints

`or`

select/enter   glossy lamination if you would like us to add UV coating with our glossy lamination to your prints

Note:  If you are ordering Metallic Prints you must choose either luster or glossy lamination

**Rush Order**

 select/enter  yes I would like my album made on a 5 -7 day rush (extra fee) your rush  on a print and bind album begins once we have your lab prints and does not include metal covers or freight  time

`or`

select/enter   no I do not want my album made on a 5 -7 day rush

**Book Style/Hard Cover or Album Style/Soft Cover**

select/enter  book style/hard cover  if you want the cover of your album to be solid with no padding; note: photo covers, metal covers, acrylic and canvas wrap covers must have a hard cover

select/enter   album style/soft cover if you want the cover of your album to have padding

**Book Opening or Calendar Opening**

select/enter   book opening if you want your album to open like a book - bound on the left side

select/enter   calendar opening if you want your album to open like a calendar - bound at the top

**Contact Sheet/Photo Index**

select/enter   yes if you are providing us with an index showing the order your  pictures are to be mounted in the album - providing this guarantees your album will be in the correct order

select/enter  no if you are not providing us with an index showing the order your pictures are to be mounted in the album - without this there is no guarantee your album will be in the correct order

**Start Page 1 or Start Page 2**

select/enter   start page 1 if you have a single print and the first thing you want to see when you open your album is a picture on the right, ex.  a 10 X 10 album has a 10 X 10 single print on page 1

select/enter  start page 2 if you want to start your album with a full panorama spread - a black blank print will be used for your first page that you see on the right when you open your album - page 2 & 3 will be your full panorama spread

**Black Blanks**

select/enter  add black blank print as first page if you are starting on page 2 with a full panorama spread and you are not submitting your own black blank for page 1

select/enter  add black blank print as last page if you are ending your album with a full panorama spread and you are not submitting your own black blank for the last page

**Cover Material/Style**

select/enter  the cover material/style you would like your album to have - if you choose Cover Cameo Cut Out/Single or Cover Cameo/Cut Out/Multiples or Cover Cameo/Inset/Single or Cover Cameo/Inset/Multiples we require the following:

1.  a diagram of where you would like the cuts/insets made on the cover  - upper center is the default for single cuts and insets

2.  the size you would like the cuts/insets to be - sized proportionately to the cover is the default for single cuts and insets

select/enter  yes if you would like us to place acrylic over your Cover Cameo/Cut Out/Single  or Cover Cameo/Cut Out/Multiples - this requires a glossy or metallic print

select/enter  no if you do not want us to place acrylic over your Cover Cameo/Cut Out/Single or Cover Cameo/Cut Out/Multiples

**Cover Material Color**

select/enter  the color you would like your album to be - if you chose Buckram Cover Material, Canvas Wrap Cover Material or Customer Supplied Cover Material you will not chose a Cover Material Color - if you chose Two Tone Cover Material you will choose 2 colors  - if you chose leather you will advise us what color you want your leather to be

**Two Tone Covers**

select/enter  a Cover Material Color for the front cover and a Cover Material Color for the back cover - the back cover color will wrap around the spine and approximately 2 inches onto the front cover

~or~

select/enter  a Cover Material Color for the front panel strip and a Cover Material Color for the main cover color - the front panel strip will run up and down the middle of the front cover or across the front cover from side to side - enter your preference in special remarks

`or`

select/enter a Cover Material Color for the spine and a Cover Material Color for the front/back cover - the spine and approximately 2 inches onto the back cover and the front cover will be the same color

**Leather Covers**

fill in box with the color you would like your leather cover to be

**Silk Choices**

select/enter  the silk you would like us to use for the inside of your cover

**Cover Titles**

select/enter  yes if you would like us to print a cover title on your album in the upper center of the front cover

`or`

select/enter  no if you do not want us to print a cover title on your album

select/enter  a cover title from the listed cover titles if you selected yes I would like one

`or`

fill in box if you choose a Custom Cover Title with the letters in the order you would like them to appear on the cover of your album

fill in box if you choose a Monogram Cover Title with the letters in the order you would like them to appear on the cover of your album

**Cover Title Font**

select/enter  script or bold as the font for your cover title imprint if you choose a Custom Cover Title - if you have chosen Monogram Cover Title you do not choose a font  - If you have chosen a cover title from our listed cover titles you do not choose a font

**Cover Title Color**

select/enter  gold, silver, black, or blind embossed as the color of your cover title if you choose a Cover Title

**Studio Imprint**

select/enter  yes if you would like us to print your studio name with our letters on the inside front cover of your album

select/enter  no if you would not like us to print your studio name with our letters

select/enter  print from Studio Die if you have a studio die on file with us and would like us to print that on the inside front cover of your album

**Studio Imprint Font**

select/enter  script or bold as the font for your studio imprint if you choose studio imprint from our letters only

**Studio Imprint Color**

fill in box if you choose Studio Imprint from our letters only with the letters in the order you would like them to appear on the inside front cover of your album

select/enter  gold, silver, black, or blind embossed as the color of your studio imprint if you choose Studio Imprint from our letter or if you choose Print from Studio Die

**Name and Date Imprint**

select/enter  yes if you would like us to print a name and date on the lower right hand corner of the front cover of your album

select/enter   no if you do not want us to print a name and date

**Name and Date Imprint Font**

select/enter  script or bold as the font for your name and date imprint

**Name and Date Imprint Color**

fill in box if you choose Name and Date Imprint with the letters in the order you would like them to appear in the lower right hand corner of the front cover of your album

select/enter  script or bold as the font for your name and date imprint